

# CHAIR COVER INSTRUCTIONS

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## **BEFORE SETUP**

1. Keep the shipping box to use for returning chair covers after your event.
2. Save the pre-paid return shipping label enclosed in your package.

## **SETUP INSTRUCTIONS**

Simply pull the chair covers over the chairs. Note that chair covers can be easily punctured with fingernails. Please be very careful when taking covers on or off.

## **RETURN INSTRUCTIONS**

1. Put chair covers back into the shipping box. (No need to wash or fold).
2. Remove the previous FedEx shipping label from the outside of the box and discard. Cross out anything that was written on the outside of the box (apartment number, etc.).
3. Seal the package shut using packaging tape. FedEx can seal the package if you do not have packaging tape.
4. Affix the pre-paid FedEx shipping label provided to the top of the box. Tape over the label to ensure it remains intact during shipping.
5. Drop off the package at any FedEx office. Be sure to get a receipt to keep for your records. (NOTE: Package must be dropped off at a FedEx location; it cannot be put in a dropbox).

**Return Date:** Unless otherwise noted, rentals are due back at any FedEx location two days after your event date. (If your return date falls on a Sunday or holiday, you can return the following day).

**Misplaced Return Shipping Labels?:** Contact us at 1-800-465-8020 or [info@rentmywedding.com](mailto:info@rentmywedding.com) if you misplaced your return labels. We will email you a copy to print.